

Key Structures, LLC — Application for Employment

An Equal Opportunity Employer – All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

NAME: _____ **DATE:** _____

ADDRESS: _____

E-MAIL: _____ **PHONE:** _____

HOW TO BEST REACH YOU: _____

Are you eligible to work in the U.S.? **YES** **NO**

Are you at least 18 years or older? **YES** **NO**

Have you ever been terminated from employment or asked to resign by an employer? **YES** **NO**

If yes, please provide company names and details. _____

Can you work overtime, including weekends? **YES** **NO**

Are you able to perform the essential functions of the job for which you are applying with or without a reasonable accommodation? **YES** **NO**

POSITION DESIRED: _____ **DATE YOU CAN START:** _____

HOURLY RATE/SALARY DESIRED: _____

Are you currently employed? **YES** **NO** May we inquire of your present employer? **YES** **NO**

How did you hear about us? **WALK IN** **ADVERTISEMENT/JOB POSTING** **REFERRAL** **OTHER**

Have you ever worked for this company before? **YES** **NO**

Do you know anyone who works for our company? **YES** **NO**

If yes, who? _____

EDUCATION

SCHOOL NAME AND LOCATION	YEARS ATTENDED	DEGREE OBTAINED	SUBJECTS STUDIED
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HIGH SCHOOL

COLLEGE/UNIVERSITY

TRADE/BUSINESS SCHOOL

EMPLOYMENT HISTORY

Include last three (3) positions of employment history, starting with most recent.

START	END	EMPLOYER	ADDRESS	PHONE
JOB TITLE		SUPERVISOR		
JOB DESCRIPTION:				
REASON FOR LEAVING:				

START	END	EMPLOYER	ADDRESS	PHONE
JOB TITLE		SUPERVISOR		
JOB DESCRIPTION:				
REASON FOR LEAVING:				

START	END	EMPLOYER	ADDRESS	PHONE
JOB TITLE		SUPERVISOR		
JOB DESCRIPTION:				
REASON FOR LEAVING:				

Any skills, experience or training that would enhance your ability to perform the position applied for?

CONSTRUCTION SKILLS

REFERENCES

Give the names of three persons not related to you, whom you have known at least three years.

NAME	PHONE	RELATIONSHIP	YEARS ACQUAINTED
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NAME	PHONE	RELATIONSHIP	YEARS ACQUAINTED
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NAME	PHONE	RELATIONSHIP	YEARS ACQUAINTED
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Please read carefully before signing.

Key Structures, LLC is an equal opportunity employer. Key Structures does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

Key Structures, LLC is a drug-free workplace that discourages use of tobacco products in or near the factory.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Key Structures, LLC to hire me. If I am hired, I understand that either Key Structures, LLC or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Key Structures, LLC has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Key Structures, LLC true and complete information on this application. No requested information has been concealed. I authorize Key Structures, LLC to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Return completed and signed form (digital signature is fine) to deborah@keystructural.com.

DATE

SIGNATURE